



Leech Lake Band of Ojibwe Cannabis Regulatory Commission

Indoor Cannabis Business Cultivation License Application

Introduction

The Leech Lake Cannabis Regulatory Commission (the “Commission” or “LLCRC”) is the regulatory agency responsible for administering the Leech Lake Band of Ojibwe’s cannabis program. This includes ensuring that all cannabis businesses operating within the jurisdiction of the Leech Lake Band of Ojibwe do so in a safe, secure, and fully compliant manner.

Licensees are required to abide by the Leech Lake Band of Ojibwe Cannabis Regulatory Act (the “Act”) and Cannabis Regulations (the “Regulations”). Applicants should carefully review both documents to ensure their ability to satisfy the requirements of licensure. A Cannabis Business License is a privilege and not a right. Applicants who do not demonstrate an understanding of the requirements for licensure will not be granted a license. Licensees who do not maintain compliance with the requirements for operation may be subject to enforcement action from the Commission including but not limited to fines, suspension, or revocation of the license to operate.

Application Window Details

The Commission will accept Indoor Cannabis Business Cultivation License Applications from:

January 20, 2026 – February 20, 2026

The Submission Deadline is February 20, 2026 at 3:59 pm local time.

Applications received after this time will not be considered for licensure.

Application Instructions

To be considered for licensure, Applicants must submit a Complete Application to the Commission by the Submission Deadline.

Complete Applications include this Indoor Cannabis Business Cultivation License Application, all required documents listed in this Application, and the required Application Fee. Applicants providing materials and/or fees after the Submission Deadline will not be considered for licensure.

The Commission reserves the right to request additional information.

The Commission understands Applicants may have questions about this process. Questions pertaining to any Applicant’s specific operations will not be answered so no benefit is provided to any individual Applicant, however, general questions about the process and application requirements can be submitted to the same email listed below (crc@llojibwe.net). An Application FAQ will be maintained on the Commission’s website.



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Application Submission Instructions

Complete Applications should be submitted in a **single Zip folder** to the following email:

crc@llojibwe.net

Each document and attachment must be clearly labeled and must include the name of the Applicant in the file name. All materials must be provided in either Word or PDF format. Handwritten submissions will not be accepted. Be sure to complete the application fully and accurately, responding both to the written prompts on this Application Form and the Required Documents for each section.

The subject line for completed applications submitted to the Commission for review must read: “[Applicant Name] – Cannabis Cultivation Application for Submission.”

Application Fee

The Application Fee is \$1,000 and must be remitted prior to the Submission Deadline. The Application Fee is non-refundable.

Payment must be made by check to the Leech Lake Accounting Department.

Pay to the order of: Leech Lake Band of Ojibwe

Memo: [Applicant Name] Cultivation Application Fee, Cannabis Regulatory Commission

PLEASE NOTE: the initial Application Form indicated payments should be directed to the Leech Lake Cannabis Regulatory Commission. We are now requesting payments be made to Leech Lake Band of Ojibwe. This update is designed to ensure there are no issues with payment processing.

Accounting Department address:

16126 John Moose Drive

Cass Lake, MN 56633

The Accounting Department will provide a time-stamped receipt of payment and will forward the receipt to the Commission for verification of payment.

To be clear: a Complete Application requires the time-stamped receipt to be stamped prior to the Submission Deadline. Applicants should ensure they allow sufficient time for processing by the Accounting Department prior to the deadline; being in line for payment is not sufficient. Payment



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may be submitted to the Accounting Department prior to submission of the Application itself, if desired.

License Selection

In this application round, the Commission intends to award a total of **five (5)** Cannabis Business Cultivation Licenses. Additional application periods will be conducted; this will not be the only opportunity for licensure.

Licenses will be awarded to the **first five Applicants who submit Complete Applications** compliant with the Act and Regulations. A waitlist will be maintained for Applicants not selected in this round, who will be prioritized for licensure in subsequent rounds or if a selected Applicant is unable to operationalize their license.

PLEASE NOTE: Applications will be considered final once submitted via the instructions above. **DO NOT** submit partial applications to attempt to secure an earlier position. Only Complete Applications will be considered for licensure, updates/edits to provided documents after submission will not be considered unless specifically requested by the Commission.

Confidentiality

Application materials that contain personally identifiable information, financial details, and other sensitive business details will be kept confidential and will be unavailable to the public. This includes but is not limited to the following sections:

- Facility Diagrams
- Business Plan
- Security Plan
- Cultivation Plan
- Access Control Plan



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I. General Information

Legal Business Name	
DBA (if applicable)	
Form of Entity	<input type="checkbox"/> Corporation <input type="checkbox"/> Limited Liability Corporation (LLC) <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Tribal Enterprise <input type="checkbox"/> Other:
Date of Entity Formation	
Business Phone Number	
Business Email	

Designated Point of Contact for Compliance Matters

Name	
Phone	
Email	

Business Address

Street	
City	
State	
Zip	

Mailing Address

Street	
City	
State	
Zip	

Required Documents:

- Corporate Formation Documents
- Certificate of Good Standing, or, if applicable, other document confirming the good standing of the Applicant Entity



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II. Description of Business

Please indicate the canopy size of your intended business. Note: canopy size cannot be altered without prior written approval of the Commission. License fees will be dependent on the canopy size selected.

- Tier 1: Under 500 sq. ft.
- Tier 2: Between 500 – 1,500 sq. ft.
- Tier 3: Between 1,500 – 5,000 sq. ft.
- Tier 4: Between 5,000 – 10,000 sq. ft.
- Tier 5: Between 10,000 – 25,000 sq. ft.
- Tier 6: Over 25,000 sq. ft.

Total canopy shall be measured by calculating the total square footage of each distinct cultivation area containing mature, flowering cannabis plants.

Distinct cultivation areas include:

- *Trays*
- *tables*
- *shelves*

Or may be demarcated by:

- *Trellising*
- *tiers*
- *other identifiable boundaries.*



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III. Ownership and Control

The Applicant is the business, proprietorship, association, partnership, syndicate, corporation, firm, joint venture, trust or other form of business association or entity, or natural person who is applying for licensure.

Is the Applicant:

- an individual Band Citizen
- an entity 100% comprised of Band Citizens and formed under the Leech Lake Band of Ojibwe's Business Corporation Code
- a tribal enterprise

No licenses will be granted to Applicants that are not Band Owned.

Has the Applicant entered into any Operating Agreements, Bylaws, Management Service Agreements, Consulting Agreements, Option Agreements, or any other agreements, regardless of the specific title of the document, that outline the operation of the business, the decision-making authority or control of the Applicant, or distribute profits of the Applicant?

- Yes
- No

If yes, Applicants are required to provide copies of those documents.

Required Documents:

- Exhibit A: Capitalization Table
- Exhibit B: Control Persons
- Exhibit C: Background Check Authorization Form for each Owner and Control Person. Duplicate forms are not required for individuals who are both Owners and Control Persons.
- If applicable, any agreements that outline the operation of the business, the decision-making authority or control of the Applicant, or distribute profits of the Applicant.
- A copy of a valid Enrollment Card or other documentation verifying the individual is a Band Citizen, for each Owner.
- A copy of a valid government Photo Identification of each Owner and Control Person.



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IV. Proposed Licensed Location

In order for an Application to be deemed “Complete” and eligible for licensure, Applicants must demonstrate they have identified a location for their indoor cannabis business, and that they have the authority to utilize the proposed physical location for, at a minimum, the term of the license. Applicants without authority to use their proposed location will not be granted a license.

This application round is only for those seeking to cultivate indoors. No licenses will be granted to Applicants seeking to cultivate outdoors at this time. Applications for outdoor cultivation will occur later this year.

Is the proposed licensed location situated within the federal borders of the Leech Lake Band of Ojibwe Reservation?

- Yes
- No

No licenses will be granted to Applicants off Reservation land.

Proposed Licensed Location:

Street	
City	
State	
Zip	

Does the Applicant have an existing lease, deed, or tribal assignment for the proposed licensed location?

- Yes
- No

If not, does the Applicant have a Contingent Agreement to lease or purchase the proposed license location?

- Yes
- No

Is the proposed licensed location located in a residential dwelling?

- Yes
- No



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Is the proposed licensed facility an enclosed, locked structure that is at least twenty-five (25) feet from the residential dwelling?

- Yes
 No

No licenses will be granted to Applicants seeking to conduct licensed activities in a residential dwelling or at a location within twenty-five (25) feet of a residential dwelling.

Required Documents:

- Demonstration of Site Control
(lease, deed, tribal assignment, Contingent Agreement, etc.)



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V. **Demonstration of Capital**

Commercial cannabis ventures require significant capital expenditures to establish operations and maintain compliance with applicable statutes and regulations. Applicants must demonstrate they are prepared for these expenses by providing confirmation they have access to a minimum amount of sufficient capital for their business to be viable.

All Applicants must demonstrate they have access to a minimum of \$10,000 to be considered for licensure. Note, Applicants should anticipate utilizing far more than this amount, though exact amounts required will depend on your specific operations. For the purposes of this application, \$10,000 must be shown.

Supporting documents to demonstrate this capital requirement can include, but are not limited to:

- Bank Statements in either the name of the Applicant or individual Owners showing the required \$10,000;
- Letter from a CPA, accountant, financial professional, or financial institution attesting to the availability of the required \$10,000 for the Applicant;
- Letters of credit or similar documents extending credit to the Applicant. If the credit is extended by a financial institution, no additional documentation is necessary. If credit is extended by an individual or any entity other than a financial institution, a bank statement showing the necessary amount of available funds must be also be submitted;
- Investor commitment, term sheet, executed financing agreement, or similar documents demonstrating the availability of required funds. If financing is coming from any individual or entity other than a financial institution, a bank statement showing the necessary amount of available funds must be also be submitted.

Required Documents:

- Demonstration of Capital (Bank Statement, Line of Credit, etc.)



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VI. Facility Diagrams

Applicants must provide the following diagrams of their proposed licensed premises:

Site Plan Diagram

At a minimum, Applicants must show adjacent roads, any buildings on the parcel, exterior parking, all areas of ingress or egress of the facility, and loading/unloading areas.

Floor Plan Diagram

At a minimum, Applicants must label all rooms in the facility, secure storage areas, operational areas, Restricted Access Areas, Limited Access Areas, restrooms, and any other required areas of the facility for the license type sought. Square footage for each room shall be provided.

Security Diagram

At a minimum, Applicants must show all required security equipment including cameras, panic alarms, window breaks, access control measures, and similar security apparatus.

Applicants are not required to have these plans completed by a licensed architect, nor must full Mechanical, Electrical, and Plumbing (“MEP”) plans be submitted. However, sufficient and clear detail must be provided for the Commission to confirm the compliance of the proposed facility’s layout and confirm the canopy size of the proposed facility aligns with the canopy size selection of this Application.

Applicants are not required to have build-out completed by the time of this Application submission. However, final licensure will not be granted until a site inspection can be conducted and the facility approved by the Commission.



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VII. Required Narrative Plans

The following narrative plans are required for submission.

Each narrative plan should be:

- No longer than one page;
- Double-spaced;
- 12-point Times New Roman font.

Each narrative plan should include the following specific details listed for that narrative and should demonstrate an understanding of the regulatory requirements for that plan. Longer plans are not necessarily better plans; short plans that demonstrate necessary compliance are acceptable and encouraged. Responses exceeding one page per plan will not be considered.

Business Plan

Provide a brief overview including but not limited to the following: anticipated number of employees, anticipated revenue, anticipated capital expenditures, funding sources, current capital available for operations, and the knowledge and experience of owners and Control Persons.

Security Plan

Provide a brief overview including but not limited to the following: how your business will comply with Chapter 3 of the Regulations.

Facility Operations Plan

Provide a brief overview including but not limited to the following: how the business will comply with Chapter 5 Section 6, Chapter 12, and Chapter 15 of the Regulations.

Cannabis Waste Disposal Plan

Provide a brief overview including but not limited to the following: how your business will comply with Chapter 5 Section 2 of the Regulations.

Inventory Control Plan

Provide a brief overview including but not limited to the following: how your business will comply with Chapter 6 of the Act and Chapter 11 of the Regulations.



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Recordkeeping Plan

Provide a brief overview including but not limited to the following: how the business will comply with Chapter 14 of the Regulations and other recordkeeping requirements of the Act and Regulations.

Cannabis Storage Plan

Provide a brief overview including but not limited to the following: how your business will comply with Chapter 5 Section 3 of the Regulations.

Quality Control and Testing Plan

Provide a brief overview including but not limited to the following: how your business will comply with Chapter 13 and Chapter 16 of the Regulations.

Cultivation Plan

Provide a brief overview including but not limited to the following: how your business will comply with Chapter 6 of the Regulations. Response should include sufficient details for the Commission to have a clear understanding of cultivation methods, nutrient and fertilizer inputs to be utilized, pest management protocols, growing schedules, and methods for trimming, drying, and curing. Applicants should include their intended canopy size.

Access Control Plan

Provide a brief overview including but not limited to the following: how the business will limit access to Restricted Access Areas and Limited Access Areas and procedures for Authorized Visitors at the facility in compliance with Section 9.02 of the Act and Chapter 5 Section 1 of the Regulations.

Maintenance of Financial Records Plan

Provide a brief overview including but not limited to the following: how the business will maintain compliance with Chapter 5 Section 8 and Chapter 14 Section 2.1 of the Regulations. Applicants should include the specific name of their accounting software, accountant, CPA, or other software/individual responsible for the maintenance of financial records.



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Emergency Response Plan

Provide a brief overview including but not limited to the following: procedures for how the business will handle emergency situations, including at a minimum criminal activity at the premises and severe weather. Responses should include relevant internal and external emergency contacts, clear roles and responsibilities of staff, the evacuation plan, and the communication plan.

Background Investigation and Training Plan for Cannabis Employees

Provide a brief overview including but not limited to the following: how your business will comply with Chapter 8.03 and Chapter 9 of the Act and Chapter 4 of the Regulations. Applicants must also clarify how they will maintain compliance with the Tribal Employment Rights Ordinance.

Transportation Plan, if you intend to transport between licensed facilities

Provide a brief overview including but not limited to the following: how your business will comply with Chapter 9 of the Regulations. If no transport is needed, please write N/A or otherwise address your acknowledgement of no transportation needed and why.



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VIII. Applicant Attestations and Consents

I declare that above information is true, complete, and accurate. I understand that misrepresentations, willful omissions, or inaccuracies may result in application denial or license revocation.

Initials: _____

I consent to the licensing process as detailed in the Act, Regulations, and this Application. I understand and acknowledge that the Commission has ultimate discretion in the selection of applicants for licensure. I understand and acknowledge that the Commission is the regulatory authority for the Leech Lake Band of Ojibwe, and that authority includes oversight of cannabis businesses to ensure regulatory compliance and may include enforcement actions.

Initials: _____

I agree to comply with the laws and regulations of the Leech Lake Band of Ojibwe pertaining to the operation of cannabis businesses. I understand that failure to comply with the laws and rules may result in enforcement action, including suspension or revocation of this license to operate, a referral to Leech Lake Cannabis Regulatory Commission for enforcement action, or Tribal Council to pursue civil legal remedies where authorized.

Initials: _____

Applicant Signature

Date

Title of Signatory

Applicant Legal Business Name



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Indoor Cannabis Business Cultivation License Application Checklist

- Completed, executed Indoor Cannabis Business Cultivation License Application Form
- Corporate Formation Documents
- Certificate of Good Standing or other document confirming the good standing of the Applicant Entity
- Exhibit A: Capitalization Table
- Exhibit B: Control Persons
- Exhibit C: Background Check Authorization Form for each Owner and Control Person.
- Any agreements that outline the operation of the business, the decision-making authority or control of the Applicant, or distribute profits of the Applicant, if applicable.
- A copy of a valid Enrollment Card or other documentation verifying the individual is a Band Citizen for each Owner.
- A copy of a valid government Photo Identification of each Owner and Control Person.
- Demonstration of Site Control (lease, deed, tribal assignment, Contingent Agreement, etc.)
- Demonstration of Capital (bank statement, line of credit, etc.)
- Site Plan Diagram
- Floor Plan Diagram
- Security Diagram
- Business Plan
- Security Plan
- Facility Operations Plan
- Cannabis Waste Disposal Plan
- Inventory Control Plan
- Cannabis Storage Plan
- Quality Control and Testing Plan
- Cultivation Plan
- Access Control Plan
- Maintenance of Financial Records Plan
- Emergency Response Plan
- Background Investigation and Training Plan for Cannabis Employees
- Transportation Plan, if you intend to transport between licensed facilities
- \$1,000 Application Fee, paid in accordance with the Instructions